

DTR 2740

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CONFIDENTIAL DD/S 65-0239

MEMORANDUM FOR THE RECORD

SUBJECT: Office of Training Briefing - Plans and Policy Staff and Support Staff
on 15 January 1965

1. Present were: Colonel White, Mr. Bannerman, Mr. Baird, [REDACTED]

[REDACTED] the undersigned [REDACTED]
2. [REDACTED] reviewed briefly the activities of the Plans and Policy Staff, describing briefly some of the projects in which they are currently active, including the quarterly economy report, the application of the new retirement legislation to the Office of Training and revisions to the regulations. Colonel White indicated he has often wondered how functional responsibilities are divided between the Plans and Policy Staff and the Support Staff and cited two or three of the projects [REDACTED] had listed as being the kinds of projects which he (Colonel White) would have expected to fall within the scope of the Support Staff responsibilities. Mr. Baird responded by saying that it is largely a question of workload at the time the particular projects are assigned. Colonel White accepted the explanation as being an application of the principle that competences of people should be used without necessarily adhering strictly to organizational boxes.

3. [REDACTED] outlined briefly his present film program, requesting some guidance from DD/S in establishing priorities. A proposed film about [REDACTED] was described and it was agreed that this would be a desirable production to have available. Colonel White commented that the idea of a film about [REDACTED] perhaps started with Mr. McCone after he and some of the Congressional committee members and their staffs had visited the site. Mr. McCone acknowledged that it would probably never be possible to get most Congressional committee members to take the time to visit [REDACTED] and suggested that a ten-minute film about this and other Support facilities might be useful in briefing Congressmen. Colonel White expressed the view that ten minutes would probably not be enough to give [REDACTED] adequate treatment. He estimated that it should be something on the order of about twenty minutes and requested [REDACTED] to proceed with that general time limit in mind. [REDACTED] has also received a request to do a film on techniques of the [REDACTED] Service for the production of six to eight ten-minute films. It was suggested that he explore thoroughly the intended purpose of the films and the extent to which they

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would be available for showing, particularly in training courses. The desirability of having a clear understanding about these matters before the project is undertaken was emphasized because it would be a mistake to spend a lot of time and money making movies if their sensitivity will prohibit their being shown.

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4. [REDACTED] discussed the activities of his staff, highlighting some of the more significant budget considerations. Among these is the problem of budgeting, controlling and charging external training. Last year the Office of Training budgeted for quota courses, the selection of nominees for which is not controlled by the individual offices, such as the War Colleges and Harvard. Later, the Training Selection Board was activated and candidates for other programs are now being selected by that mechanism which makes it impractical for such programs to be included in the budgets for individual components. A related part of this problem is the control of obligations for external training for which components have budgeted where the candidates are sent directly by the nominating components. Under the present system, BPAM controls the funds while the Office of Training is charged with responsibility for approving training. For example, the Office of Medical Services budgeted a certain amount for external training. They now plan to send a doctor to an external program which will cause their total obligations to exceed the amount budgeted. The Office of Training had approved the training and later learned from BPAM that the Office of Medical Services would be short several hundred dollars. BPAM proposes to make up the deficit by requiring the Office of Medical Services to reprogram internally. Observations were offered that this is not a realistic system since the Agency budgets several hundred thousand dollars for external training each year and it is highly unlikely that all of these funds will be expended by the individual components whose external training budgets comprise the aggregate. The excess in Medical's obligations, therefore, should be made up from Agency training funds and not cause depletion in some other Medical program. Colonel White instructed [REDACTED] to look into this with a view toward learning what the problem is and to work out with BPAM a more practical way to control obligations for external training.

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5. [REDACTED] responded to a question raised by Colonel White about the Language Training Program in the Department of State. He outlined briefly the more significant factors in the State Department program, indicating that he is studying this to evaluate all of its ramifications for this Agency. It seems almost certain to have a greater impact than that which would be limited to people using integrated cover. He expects the breakthrough in this Agency to be via the JOT Program.

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[REDACTED]
Special Assistant to the
Deputy Director for Support

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cc: Director of Training
Chief, Plans & Policy Staff
Chief, Support Staff

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MEMORANDUM FOR THE RECORD

**SUBJECT: Office of Training Briefing - School of International Communism
on 14 January 1965**

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1. Present were: Colonel White, Mr. Bannerman, Mr. Baird, [REDACTED] and the undersigned.

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2. [REDACTED] briefed the group about the activities and problems of the School of International Communism, indicating that his principal problem continues to relate to the complexity of the subject matter and difficulty of keeping current with all of the materials being published.

3. The school reaches an average of about 450 Agency students per year for internal, formal classroom training. Tutorials given in cooperation with the Operations School, briefings and external appearances, including courses conducted at the Foreign Service Institute, are not included in this figure. About 24 weeks per year are completely taken up by the JOT Program since it has been expanded.

4. Colonel White reaffirmed the guidance given on earlier occasions about the extent to which our instructors should allow themselves to become committed to giving lectures and briefings outside the Agency to other Government agencies as well as private enterprise. Mr. McCone feels the best way to combat adverse publicity is to acquaint the business, academic and Government worlds with the Agency rather than engage in journalistic repartee. However, our resources are limited; we have a primary obligation to train our own people; therefore, our commitments to participate in outside activities must be carefully weighed in terms of the advantages which will accrue to the Agency.

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[REDACTED]
Special Assistant to the
Deputy Director for Support

cc: ~~Director~~ of Training
Chief, SIC

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